

**Homeland Security Grant Program
Delaware Homeland Security Terrorism Preparedness Working Group
Meeting Minutes**

January 9, 2017

Call To Order

A. DEMA Director A.J. Schall convened the Delaware Homeland Security Terrorism Preparedness Working Group (DHSTPWG) meeting at 1:00 p.m., in the Delaware Emergency Management Agency (DEMA) James E. Turner, III Educational Center. The following documents were provided to all meeting participants:

- 1) Meeting Notice & Agenda
- 2) DHSTPWG Meeting Minutes, December 12, 2016
- 3) Training and Exercise Subcommittee Meeting Minutes, December 7, 2016

B. Minutes from the December 12, 2016 meeting were reviewed and approved. **(Motion Approved: Allen Metheny; Second: LTC. Wiley Blevins – Passed Unanimously)**

1. Old Business

A. **Training and Exercise Subcommittee** – (Robert Newnam, Chairman)

Mr. Newnam briefed copies of the minutes that were provided to the Working Group. No actions were needed to be taken by the Working Group and requests were coming into the Training and Exercise Subcommittee in a timely manner.

B. **2015 Homeland Security Grant Status**

Ms. Hupp spoke about the FY15 grant status and said that it was moving along well despite the holiday. The goal is to not touch FY16 funding until disciplines use up budget lines in FY15, as we are looking for FY16 to become available in February timeframe. She also stated that spending plan meetings so far had gone along well and that more and follow-up meetings were being arranged. Director Schall stated that he sat in on the Fire Service meeting and it seemed to be a helpful discussion and one they wanted to continue.

3) New Business

A. **Director Comments**

Director Schall informed the group that the THIRA and SPR had been sent to FEMA. Ms. Hupp relayed that there were some updates that would need to be done over the next

few months and working groups would be reached out to reform scenarios and target capabilities for the THIRA process due to feedback about previous inputs. It was asked if that came from FEMA or local and Ms. Hupp said that it was feedback received from members within the state that participated.

Director Schall also added that the Complex Coordinated Terrorist Attacks (CCTA) Program Grant would have a unified application at the state level. That did not exclude local entities from applying for the grant. If local entities had an interest in applying, they should reach out to Mr. Chris Murtha for his brief packet and other information.

At the February Working Group Meeting, Dave Mick will be presenting for EMS and in March Marny McLee will be presenting for Citizen's Corp.

- 4) **Next Meeting** – The next meeting is scheduled for February 13, 2017 at 1:00 p.m. at DEMA.

Minutes approved by DEMA Director

A.J. Schall, Jr.

Chairman, Delaware Homeland Security Terrorism Preparedness Working Group

Attachment: Attendance Roster

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MEETING ATTENDANCE ROSTER	
Name	Agency
A.J. Schall, Jr.	Chairman
Allen Metheny	Co-Chairman, DVFA
Amy Anthony	DMV
Jamie Bethard	DNREC, Division of Waste & Hazardous Substances
LTC. Wiley Blevins	DNG
Sandra Ennis-Alexander	DTI
Colin Faulkner	Kent County Public Safety
Monroe Hudson	DSP
Joseph Hughes	League of Local Government
Marny McLee	Citizen Corps
David Mick	Kent County Public Safety
Robert Newnam	Delaware State Fire School
Robert Schoonover	SC EMS
Tim Sexton	Division of Public Health
Lisa Tanielian	DDA
Working Group Guest	
Mark Grubb	DivComm
Daniel Meadows	DSP
Delaware Emergency Management Agency Staff	
Shaun Diggs	Terrorism Preparedness/Purchaser
Renee Hupp	Terrorism Preparedness Planner
Mei Johnson	Citizen Corp
Josh Kelly	Terrorism Preparedness/DEOP Planner
Tony Lee	Principal Planner
Chris Murtha	Planning Supervisor
Tom Nesbella	Training & Exercise